



**A note to all of our T Bar M guests:**

We are excited to serve you for your upcoming event on our property and wanted to let you know about a few updates and changes to our processes in order to protect you and others from the spread of communicable diseases, like COVID-19, while you are staying with us.

We'll be performing a health screen for all guests as they arrive on property. Please come straight to our Welcome Center to check in. We'll be doing temperature checks upon arrival and asking a few questions. Please note, in order to protect all of our guests, anyone who answers "yes" to the questions below or has a fever will need to have further evaluation from our Medical Director to determine if the individual can stay on property. We hope you understand our desire to keep everyone safe in this season. Please let us know if you have any questions about this prior to your arrival.

**Health Screen:**

- Temperature less than 100.0
- Have you been in contact with anyone sick in the last 14 days?
- Have you or anyone you have been in contact with in the last 14 days been contacted by the CDC or Metro Health?
- In the last 14 days have you had any of the following symptoms:
  - o Fever
  - o Shortness of breath
  - o Cough
  - o Body Aches
  - o Fatigue
  - o Loss of appetite
  - o Loss of taste or smell
  - o Sore Throat
  - o Chills
  - o Vomiting
  - o Diarrhea

We'll be doing a brief orientation with your group during your first meeting to answer any questions you might have and explain any new procedures we have in place.

We're changing some of our practices to make sure we are doing everything we can to keep you safe and healthy while you are here.

A few notes:

- We have plentiful places on property to wash your hands and encourage you to do so often. There are sinks in each meeting room, as well as in each Lodge Room and our multiple restroom facilities. Hand Sanitizer will be available in places where a sink is not available.
- Our staff will be cleaning and sanitizing high touch public spaces multiple times a day.
- In order to keep your rooms and belongings safe, we will not be offering daily tidies in Lodge Rooms. Our staff will take trash out of your lodge room on Tuesday & Thursday. If you would like for us to not enter your room, please put out the do not disturb sign located on the back of your door.
- We will have staff available to help with any needs you have in your room upon request. Please call (830)708-3843 if you need assistance. (i.e room key stops working, maintenance request)
- Additional towels can be found in the Lobby of the Guadalupe building.
- Our staff will thoroughly clean your group's meeting space prior to your arrival and will clean high touch items at the end of each evening.
- Our meals will be served in our dining room, with our staff providing a plate to each guest, so as to minimize contact with serving utensils. Our dining room will be set up in a way that allows for proper social distancing. Our food service team will all be masked and gloved.
- Any T Bar M staff that interacts directly with your group while on property will be wearing a mask in order to provide an extra layer of caution and comfort to our guests.
- We are working with your group leaders to provide a set up in your meeting room that meets recommended standards for proper social distancing.
- Our Oasis pool will be open from 8am-10pm at the 50% capacity of 65 people.

***Please note, as of June 23, New Braunfels has issued a city order that "requires all employees and visitors to wear face coverings whenever separation of 6-feet or more is not feasible." This will apply to you as a guest on our property, so please be aware of your social distance from those not in your household and have a mask available to use when you cannot socially distance. This applies to anyone over the age of 10.***

Our hope and desire is to provide a safe, comfortable experience for you on our property. If you have any questions please feel free to email us at [coordinators@tbarm.org](mailto:coordinators@tbarm.org) and one of our team members will be in touch to help answer your questions!

We look forward to having you with us!

Katie Tucker

Senior Director of Retreats

T Bar M Camps & Retreats